

# Letter of Intent for Legal Action

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Notice of Intent to Initiate Legal Action for Breach of Fiduciary Duty

I am writing to formally notify you of my intention to pursue legal action against you for breach of fiduciary duty stemming from [briefly describe the incident, e.g., "your failure to act in the best interests of the trust beneficiaries in relation to the management of the trust assets"].

As you are aware, your role as a fiduciary requires you to act with the highest standard of care and loyalty. However, [describe specific actions or omissions that constitute the breach, e.g., "your decision to invest trust funds in high-risk assets without consulting the beneficiaries"].

This breach has caused [describe the impact of the breach, e.g., "significant financial losses that could have been avoided"], and I have sought advice from legal counsel regarding the next steps.

I encourage you to resolve this matter amicably and propose that we discuss potential remedies on or before [provide a specific date]. Should we fail to reach an agreement, I will have no choice but to initiate legal proceedings.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,

[Your Name]