

# Donor Recognition Request

Dear [Donor's Name],

We hope this message finds you well. As a valued supporter of [Theater Name], your contributions have made a significant impact on our efforts to bring the magic of theater to our community.

We would like to formally recognize your generosity in our upcoming production of [Production Name]. Your support will not only enhance the theatrical experience but will also inspire others to follow in your footsteps.

To honor your contributions, we are pleased to offer the following recognition opportunities:

- Your name/logo prominently displayed in the production program.
- Acknowledgment in our social media channels.
- Invitation to our donor appreciation night.

We are deeply grateful for your support and believe that acknowledging your contributions will inspire a continued commitment to the arts in our community. Please let us know how you would like to be recognized.

Thank you once again for your generosity.

Sincerely,  
[Your Name]  
[Your Title]  
[Theater Name]  
[Contact Information]