

Subject: Request for Funding for International Development Project

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request funding for [Project Name], an initiative aimed at [briefly describe the aim of the project and its significance]. Our organization, [Your Organization], has been dedicated to [describe your organization's mission and previous work related to the project].

With the support of your esteemed organization, we believe we can significantly impact [describe the target community or beneficiaries], leading to [mention expected outcomes and benefits]. Our project entails [outline key components of the project, including strategies, target groups, and timeline].

We are seeking a total of [amount of funding requested] to cover [briefly outline what the funds will be used for, e.g., staffing, resources, training, etc.]. A detailed budget and implementation plan are attached for your review.

We would be grateful for the opportunity to discuss this proposal further and explore how we can collaborate to drive positive change. Thank you for considering our appeal for support. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]