

# Request for Sponsorship

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Sponsor's Name]

[Sponsor's Position]

[Sponsor's Company]

[Company Address]

[City, State, Zip Code]

**Dear [Sponsor's Name],**

I hope this message finds you well. On behalf of [Your Organization], I am reaching out to seek your support for our upcoming LGBTQ event titled "[Event Name]," scheduled for [Event Date] at [Event Location]. This event aims to [brief description of the event and its objectives].

As a valued leader in the community, your support can help us create a meaningful experience for attendees and promote inclusivity and awareness. We are looking for sponsors who share our commitment to supporting the LGBTQ community.

We would be honored to have [Sponsor's Company Name] as one of our sponsors. Your contribution will help us cover costs related to [briefly list specific costs, e.g., venue, marketing, materials]. In return, we offer [mention benefits, e.g., logo placement, promotional opportunities, tickets].

We would greatly appreciate the opportunity to discuss this partnership further. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange a meeting.

Thank you for considering this opportunity. We hope to partner with you to make a positive impact on our community.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]