

# Partnership Proposal for Research Funding

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Institution/Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to propose a collaborative partnership between [Your Institution/Organization] and [Recipient's Institution/Organization] for a research project entitled "[Project Title]." Given our shared interests in [briefly describe the research field or topic], I believe that our joint efforts could lead to substantial advancements and innovative solutions in this area.

We are currently seeking funding for this research and recognize that a partnership with [Recipient's Institution/Organization] would leverage both our resources and expertise. Together, we can enhance the project's reach and impact. Our preliminary findings suggest a promising potential in [describe research significance].

I would appreciate the opportunity to further discuss this proposal with you and explore how we can work together to secure funding and achieve our research goals. I am available for a meeting at your convenience, either in person or virtually.

Thank you for considering this proposal. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Institution/Organization]