

# Support Request for Medical Condition

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request support in light of my recent diagnosis of [specific medical condition]. This serious health issue has had a significant impact on my daily functioning, including [briefly describe how it affects work/life].

Due to my condition, I am seeking [specific type of support or assistance you are requesting, e.g., flexible working hours, medical leave, financial assistance, etc.]. I believe that with your understanding and support, I can better manage my health and continue to contribute effectively.

Attached, you will find relevant medical documentation to substantiate my request. I am hopeful that we can work together to find a solution that accommodates my health needs while ensuring productivity.

Thank you for considering my request. I look forward to discussing this matter further.

Sincerely,  
[Your Name]