

Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Position]

[Nonprofit Organization Name]

[Organization Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to you on behalf of [Nonprofit Organization Name], an organization dedicated to [brief description of your mission or cause]. We are reaching out to seek your support in our upcoming campaign aimed at raising awareness about [specific cause or issue].

This initiative is set to take place on [event date] and aims to [describe the purpose and goals of the event]. We believe that with your support, we can make a significant impact in our community and beyond.

We would be honored if [Company Name] would consider becoming a sponsor for this important cause. Your sponsorship will not only help in driving the success of this campaign but will also demonstrate your commitment to [relevant social responsibility or community impact].

We offer various sponsorship levels with different benefits, including [list some benefits, e.g., logo placement, promotional opportunities, etc.]. We would be happy to discuss these options with you further.

Thank you for considering our request. We would love the opportunity to partner with [Company Name] and work together towards [goal of the cause]. Please feel free to contact me at [your phone number] or [your email address] to discuss this in detail.

Sincerely,

[Your Name]

[Your Position]

[Nonprofit Organization Name]

[Contact Information]