Modification of Intellectual Property Agreement

Date: [Insert Date]
To: [Recipient's Name]
Company: [Recipient's Company]
Address: [Recipient's Address]
Dear [Recipient's Name],
This letter serves to formally notify you of the modification to the Intellectual Property Agreement entered into on [Original Agreement Date], between [Your Name/Company] and [Recipient's Name/Company]. The following modifications will take effect as of [Effective Date]:
 [Insert Modification 1] [Insert Modification 2] [Insert Modification 3]
All other terms and conditions of the original agreement shall remain in full force and effect.
Please indicate your acceptance of these modifications by signing below and returning a copy of this letter.
Sincerely,
[Your Name] [Your Title] [Your Company] [Your Address] [Your Email] [Your Phone Number]
Accepted and Agreed:
[Recipient's Name] [Recipient's Title] [Recipient's Company] Date: