

Formal Complaint to the State Department

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Office of the Secretary

U.S. Department of State

2201 C Street NW

Washington, DC 20520

Dear [Recipient's Name or "To Whom It May Concern"],

I am writing to formally express my complaint regarding the lack of communication from the State Department in relation to [specific issue or case, e.g., a visa application, travel advisory, etc.]. Despite my numerous inquiries and attempts to receive updates, I have encountered significant delays and inadequate responses.

This lack of communication has caused [mention any difficulties or consequences, e.g., uncertainty, financial burden, etc.], which I find unacceptable given the importance of [issue at hand]. I believe that timely and clear communication is essential, especially when dealing with matters that affect individuals' lives.

I urge you to address this issue and facilitate a more responsive communication process within the department. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Name]