

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Bank Name

Bank Address

City, State, Zip Code

Dear [Manager's Name],

I am writing to formally object to the actions of your personnel that occurred on [specific date]. The incident has caused [describe the impact or issue caused].

Specifically, I would like to address the following points:

- [Point 1: Describe the action taken by bank personnel]
- [Point 2: Explain why it is objectionable]
- [Point 3: Include any evidence or personal account]

I urge you to investigate this matter promptly and take corrective action to ensure that such incidents do not occur in the future. I appreciate your attention to this serious issue and look forward to your timely response.

Thank you for addressing my concerns.

Sincerely,

Your Name