

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Company Name]  
[Company Address]  
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally complain about the installation issues I have experienced with my internet connection installed on [installation date]. Despite numerous assurances from your technicians regarding the functionality and stability of my internet service, I have encountered persistent connectivity problems since the installation.

I have made several attempts to resolve this issue by contacting your customer service team on [dates of communication]. Unfortunately, these efforts have not led to a satisfactory resolution. As a result, my internet connection remains unreliable, which is affecting my ability to work from home effectively.

I kindly request that the situation be addressed promptly. I would appreciate a technician visiting my premises to resolve these issues within the next [number of days]. I trust you will treat this complaint seriously and look forward to your prompt response.

Thank you for your immediate attention to this matter.

Sincerely,  
[Your Name]