

Formal Complaint Against Store Manager

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Store Name]

[Store Address]

[City, State, Zip Code]

Dear [Recipient's Name or "Store Management"],

I am writing to formally file a complaint against [Store Manager's Name], the manager of [Store Name]. On [specific date], I experienced discriminatory treatment while visiting the store, which I believe was based on [reason for discrimination, e.g., race, gender, etc.].

During my visit, I [describe the incident in detail, including what happened, how you felt, and any witnesses, if applicable]. This treatment was not only disrespectful but also violated my rights as a customer.

Thank you for your attention to this serious matter.

Sincerely,

[Your Name]