

Formal Notice of Unsafe Facility Standards

Date: [Insert Date]

To: [Recipient's Name]

Position: [Recipient's Position]

Company/Organization: [Recipient's Company]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to formally notify you of our concerns regarding the standards of safety within your facility located at [Facility Address]. After a thorough inspection conducted on [Inspection Date], we have identified several areas that do not comply with the established safety regulations.

Specific issues noted include:

- [Issue 1: Description]
- [Issue 2: Description]
- [Issue 3: Description]

These deficiencies pose a significant risk to the health and safety of all individuals utilizing the facility. We urge you to address these issues promptly to avoid potential repercussions, including [mention any potential penalties or consequences].

Please provide a response detailing the steps your organization plans to take in remedying these issues by [Response Deadline Date]. Failure to address these concerns may result in further action.

Thank you for your attention to this urgent matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]

[Your Contact Information]