

Formal Complaint Regarding Delays in Property Transaction

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Real Estate Agent's Name
Real Estate Agency's Name
Agency Address
City, State, Zip Code

Dear [Agent's Name],

I am writing to formally express my dissatisfaction with the significant delays I have encountered in my property transaction [Property Address or Description] handled by your agency. It has now been [duration of the delay] since we initiated the process, and I am increasingly concerned about the lack of communication and progress.

While I understand that various factors can contribute to delays, the absence of timely updates and clarity regarding the status of my transaction has caused unnecessary stress and frustration. I have attempted to reach out multiple times to inquire about the situation, yet my concerns have not been adequately addressed.

I kindly request a detailed explanation for the delays, as well as a clear timeline moving forward. I believe it is essential to maintain open lines of communication to alleviate any further issues.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]