

Formal Complaint Regarding Unsatisfactory Phone Service

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my dissatisfaction with the phone service I have received from [Company Name] over the past [duration]. Despite multiple attempts to resolve this issue through your customer service department, I have not seen any improvement.

The main issues I have faced include:

- Frequent call dropouts
- Poor call quality
- Long wait times when trying to reach customer support

I expect a prompt resolution to this matter. I would appreciate it if you could address these concerns and provide a timeline for when I can expect improvements.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]