

Formal Complaint Regarding Unfair Policy Cancellation

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number

Date: [Insert Date]

Customer Service Department
[Insurance Provider Name]
[Insurance Provider Address]
[City, State, Zip Code]

Dear [Insurance Provider Name],

I am writing to formally express my dissatisfaction regarding the cancellation of my travel insurance policy (Policy Number: [Insert Policy Number]) on [Insert Cancellation Date]. After reviewing the reasons provided for this cancellation, I believe it to be unfair and unjustified.

According to the terms and conditions outlined in the policy document, I am entitled to coverage for [briefly state the key coverage area in question]. However, the cancellation was based on [insert reason provided by the insurance provider], which I believe does not align with those terms.

As a loyal customer, I expected a fair handling of my policy. Therefore, I request a thorough review of this decision and a reinstatement of my coverage without any further delay.

Please find attached copies of all relevant documents for your reference. I hope to resolve this matter promptly and amicably.

Thank you for your attention to this issue. I look forward to your swift response.

Sincerely,
[Your Name]