

Formal Complaint Regarding Delayed Travel Insurance Reimbursement

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Company Customer Service/Claims Department],

I am writing to formally lodge a complaint regarding the prolonged delay in the reimbursement of my travel insurance claim (Claim Number: [Your Claim Number]), submitted on [Date of Claim Submission].

Despite following up multiple times via [phone/email/online portal], I have yet to receive any updates or the reimbursement which was promised within [specific timeframe stated in policy]. This delay has caused me significant inconvenience and frustration.

I kindly request that you investigate this matter and expedite the processing of my claim. I look forward to your prompt response to this issue.

Thank you for your attention to this matter.

Sincerely,

[Your Name]