

# Formal Complaint Regarding Premium Discrepancies

Date: [Insert Date]

To,

[Insurance Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally lodge a complaint regarding discrepancies I have noticed in the premium charges of my travel insurance policy, [Policy Number]. Upon reviewing my policy documents and recent billing statements, I have found that the premiums I have been charged do not align with the agreed-upon rates outlined in my policy.

Specifically, I have observed the following discrepancies:

- On [Insert Date], I was charged [Insert Amount], whereas the confirmed premium was [Insert Amount].
- The premium rate applied for [Insert Coverage/Period] differs from what was stated in the initial agreement.

These inconsistencies have caused me significant concern, and I kindly request a thorough review of my account at your earliest convenience. I would appreciate a prompt response detailing the reasons for these discrepancies and any necessary corrective actions that will be taken.

Thank you for addressing this matter swiftly. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email]