

Complaint Regarding Driver's Actions

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally complain about the actions of one of your drivers, [Driver's Name or Vehicle Number], on [Date of Incident]. I witnessed an incident where the driver exhibited reckless behavior that could have endangered passengers and other road users.

Specifically, the driver [describe the behavior - e.g., ran a red light, was speeding, etc.]. This was not only unacceptable, but it also caused [mention any consequences or potential dangers].

I believe that such actions do not reflect the standards expected from your company and can severely impact the reputation of your operation. I hope that you will take this complaint seriously and address it accordingly.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]