

Notification of Noise Pollution

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to inform you about ongoing construction activities in your vicinity that may result in significant noise pollution. The construction project, located at [Project Address], is expected to commence on [Start Date] and continue until [End Date].

We understand that construction noise can be disruptive, and we are working diligently to minimize its impact. The construction hours are scheduled from [Start Time] to [End Time], Monday through [End Day].

To address any concerns, we encourage you to contact us at [Contact Information]. Your understanding and cooperation are greatly appreciated as we work to improve our community.

Thank you for your attention to this matter.

Sincerely,
[Your Name]
[Your Position]
[Your Organization]
[Contact Information]