

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Claims Department Address]

[City, State, Zip Code]

Re: Inquiry on Personal Injury Claim Status

Dear [Claims Adjuster's Name],

I hope this message finds you well. I am writing to inquire about the status of my personal injury claim, filed on [Date of Claim Filing] under claim number [Claim Number].

As it has been [duration since claim was filed], I would appreciate any updates you can provide regarding the progress of my claim and any additional information or documentation that may be required from my side.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]