

Formal Complaint Letter Regarding Delayed Processing of Insurance Claims

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Broker's Name]

[Broker's Company Name]

[Broker's Address]

[City, State, Zip Code]

Dear [Broker's Name],

I am writing to formally complain about the delayed processing of my insurance claim, [Claim Number], which was submitted on [Submission Date]. Despite my repeated inquiries, I have not received any updates or resolution regarding this matter.

As a loyal customer, I expected a more timely response from your office. The delay has caused significant inconvenience and financial strain. I kindly request your immediate attention to expedite the processing of my claim and provide me with a progress update within the next [specific time frame].

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]