

# Formal Complaint Letter for Financial Fraud Investigation

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally lodge a complaint regarding an incident of financial fraud that I believe warrants immediate investigation. On [date of incident], I experienced [brief description of the fraudulent activity].

Despite my attempts to resolve this matter informally, I have been unable to find a suitable resolution. The details of the fraudulent activity are as follows:

- Date of Incident: [date]
- Description of Fraud: [detailed description]
- Involved Parties: [names of any involved parties, if known]
- Amount Involved: [amount]

I request that your office conduct a thorough investigation into this matter and take appropriate action to rectify the situation. Please let me know if you require any further information to assist with the investigation.

Thank you for your attention to this serious issue. I look forward to your prompt response.

Sincerely,

[Your Name]