

# Formal Complaint Regarding Poor Water Quality

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my concern regarding the poor quality of water in our area. As a resident of [Your Area], I have noticed several issues with the water supply, including [specific issues such as discoloration, odor, or contamination]. These problems have persisted for [duration], raising significant health and safety concerns for myself and my family.

According to [any relevant guidelines or regulations], residents deserve access to clean and safe water. Unfortunately, the current state of our water supply falls short of these standards, and I urge you to address this matter promptly.

I request a thorough investigation into the quality of the water supplied to our community and appropriate measures be taken to rectify these issues. I look forward to your prompt response to this serious matter.

Thank you for your attention.

Sincerely,

[Your Name]