

Formal Complaint Regarding Fraudulent Utility Meter Readings

Date: [Insert Date]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Customer Service/Manager's Name],

I am writing to formally lodge a complaint concerning my utility meter readings, which I believe are fraudulent or inaccurately reported.

My account number is: [Your Account Number]. The readings on my utility meter for the past billing cycle (Billing Period: [Start Date] to [End Date]) have shown an unusually high consumption of [State Usage], which does not align with my typical usage patterns.

I have taken readings of my meter myself and noticed discrepancies, as documented in the attached records. I kindly request a thorough investigation into this matter and a correction of the outlined charges if found to be erroneous.

Please acknowledge receipt of this complaint and inform me about the steps you will take to address the issue. You may contact me at [Your Phone Number] or [Your Email Address] for further discussion.

Thank you for your attention to this urgent matter. I look forward to a prompt resolution.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]