

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my dissatisfaction with the warranty service I received for my [product name/model] purchased on [purchase date]. Despite numerous attempts to resolve the issue, I have faced ongoing problems that have not been addressed satisfactorily.

On [date of service], I contacted your customer service department regarding [describe the issue in brief]. Although I was assured that the warranty would cover my concerns, the service provided was inadequate and did not meet my expectations.

I have documented all communications and details regarding this matter. It is important for me to emphasize that as a customer, I rely on the commitment of your company to provide quality service and support. Unfortunately, this experience has left me frustrated and disappointed.

I kindly request a prompt resolution to this matter, whether it be a more satisfactory service or a full refund as per the warranty terms. I look forward to your response within [specify time frame, e.g., 14 days], as I hope to settle this issue amicably.

Thank you for your attention to this matter.

Sincerely,

[Your Name]