

# Formal Complaint Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally complain about the inadequate response to the recurring electricity failures that have been affecting our neighborhood over the past [insert duration]. Despite my previous reports and requests for assistance, the issues remain unresolved.

The most recent outage occurred on [insert date], leaving my household without power for [insert duration]. This has not only disrupted our daily lives but has also raised concerns regarding the reliability and safety of the electrical services provided.

I urge your office to investigate this matter promptly and take the necessary actions to resolve these persistent outages. I appreciate your attention to this pressing issue and look forward to a timely response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]