

# Formal Complaint Regarding Poor Communication During Power Outages

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Recipient Name  
Title  
Company/Organization Name  
Company Address  
City, State, Zip Code

Dear [Recipient Name],

I am writing to formally express my concern regarding the inadequate communication from [Company/Organization Name] during recent power outages in our area. On [specific dates], our neighborhood experienced prolonged outages that were not only inconvenient but also concerning in terms of safety and information accessibility.

During these times, I, along with many others, found it challenging to obtain timely updates or clarifications regarding the duration and reasons for the outages. Effective communication is essential during such situations to ensure residents are informed and can take necessary precautions.

I urge [Company/Organization Name] to improve its communication strategies to ensure that residents are adequately informed during emergencies. I believe that timely updates via email, text alerts, or public announcements can significantly enhance community safety and trust.

Thank you for your attention to this matter. I look forward to witnessing improvements in your communication practices moving forward.

Sincerely,  
[Your Name]