

# Formal Complaint Regarding Lease Agreement Violations

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally address my concerns regarding several violations of the lease agreement for the property located at [Property Address]. Despite my previous attempts to resolve these issues informally, they remain unresolved.

The specific violations include:

- [Describe violation 1]
- [Describe violation 2]
- [Describe violation 3]

As per the terms of our lease agreement, I believe it is important that these issues are addressed promptly. I kindly request your immediate attention to these matters by [specific date for resolution].

If these issues are not resolved, I may have to consider taking further action as advised in the lease agreement and by legal counsel.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,  
[Your Name]