

# Notification of Issues with Patient Care

Date: [Insert Date]

To Whom It May Concern,

We are writing to inform you of issues that have arisen in relation to the care provided to [Patient's Name], who has been under our supervision since [Start Date].

Details of the Issues:

- Issue 1: [Describe the issue]
- Issue 2: [Describe the issue]
- Issue 3: [Describe the issue]

We understand the importance of addressing these concerns promptly and will take the necessary steps to resolve them. Our team is currently reviewing the situation and we aim to implement corrective actions by [Expected Resolution Date].

If you have any questions or need further clarification, please do not hesitate to contact us at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]

[Hospital/Clinic Name]