

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Company/Department Name]

[Company Address]

[City, State, ZIP Code]

Subject: Formal Complaint Regarding Inadequate Snow and Ice Removal

Dear [Recipient's Name],

I am writing to formally lodge a complaint regarding the inadequate snow and ice removal services in our area, specifically affecting [specific location or street name]. Despite the numerous snowstorms we have experienced this winter, the response from the [Department/Company Name] has been unsatisfactory.

The recent snowfall on [specific date] resulted in hazardous conditions on [specific location], making it difficult and dangerous for residents and commuters. The lack of timely snow plowing and de-icing measures has not only affected accessibility but has posed serious safety risks to our community.

I urge you to take immediate action to improve the snow and ice removal procedures to ensure the safety and well-being of all residents. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your consideration.

Sincerely,

[Your Name]