

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Title]

[Department/Organization Name]

[Address]

[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally express my concern regarding the unsafe road infrastructure in our area, specifically at [provide specific location or intersection]. Over the past few months, I have noticed several hazards that pose significant risks to motorists and pedestrians alike.

The issues include [briefly describe the unsafe conditions, e.g., potholes, lack of signage, poor street lighting]. These conditions have not only created dangerous driving situations but have also contributed to near misses and accidents.

I urge you to take immediate action to address these concerns. Ensuring the safety of our roadways is essential for protecting the lives of residents and visitors. I believe that prompt repairs and improvements are necessary to mitigate these hazards.

Thank you for your attention to this important matter. I look forward to your prompt response and action regarding the unsafe conditions on our roads.

Sincerely,

[Your Name]