

Formal Objection to University Conduct

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[University Name]

[University Address]

[City, State, Zip Code]

Subject: Formal Objection Regarding [Brief Description of the Conduct]

Dear [Recipient's Name],

I am writing to formally express my objection regarding [specific conduct/issue], which occurred on [date/period]. As a [your role, e.g., student, faculty member], I believe that this conduct is not in alignment with the values and standards upheld by [University Name].

[In this paragraph, describe the situation in detail, explaining your concerns and the impact of the conduct on yourself or others. Include any relevant policies or standards that were violated. Be factual and concise.]

I believe that it is essential for the university to address this matter to ensure that such conduct does not occur in the future and to uphold the integrity of the institution. I kindly request that the university investigate this issue and take appropriate corrective actions.

Thank you for taking the time to consider my concerns. I look forward to your response regarding this matter.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]