

# Subject: Concern over Academic Integrity

Dear [University Administration/Specific Person's Name],

I hope this message finds you well. I am writing to express my concern regarding certain incidents that I believe threaten the academic integrity of our institution. As a [Your Position, e.g., student, faculty member, etc.] at [University Name], I feel it is essential to address these issues to uphold the values we hold dear.

Recently, I have observed [briefly describe specific incidents or behaviors that raise concerns about academic integrity, e.g., cheating during exams, plagiarism, etc.]. These actions not only undermine the credibility of our academic programs but also affect the learning environment for all students.

It is crucial that we take a proactive approach to ensure that academic integrity is maintained. I urge the administration to consider [suggest possible actions to be taken, such as workshops on academic honesty, stricter enforcement of policies, etc.].

Thank you for your attention to this important matter. I look forward to your response and hope that together we can foster a culture of integrity within our university.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]

[Date]