

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally express my concerns regarding certain unethical actions that have been affecting employees at [Company's Name]. As a member of the team, I feel compelled to bring to your attention issues that are not only impacting employee morale but also could potentially undermine the values of our organization.

Specifically, I would like to address the following concerns:

1. [Describe unethical action 1]
2. [Describe unethical action 2]
3. [Describe unethical action 3]

These actions have created a work environment that is less conducive to productivity and professionalism. I believe it is crucial for management to take these matters seriously in order to maintain the integrity and reputation of our company.

I urge you to investigate these concerns and consider implementing measures to address them. Our team deserves to work in an environment that is ethical, respectful, and free from misconduct.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Job Title]