

Grievance Letter Regarding Product Warranty Policy

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Customer Service/Complaints Department],

I am writing to formally submit a grievance regarding the warranty policy for the [Product Name], which I purchased on [Purchase Date] from [Store/Website]. The details of my grievance are as follows:

- **Product Details:** [Model Number/Reference]
- **Issue Description:** [Describe the issue with the product]
- **Warranty Coverage:** [Explain your understanding of the warranty policy and how it applies to your situation]

Despite my attempts to resolve this issue through [Customer Service/Support], I have not received a satisfactory response. Therefore, I kindly request your immediate attention to my grievance and a resolution that adheres to the warranty policy.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,
[Your Name]