Complaint Against Security Personnel

[Your Name]

[Your Address] [City, State, ZIP Code] [Email Address] [Phone Number] [Date]

[Recipient Name]

[Title/Position]
[Company/Organization Name]
[Company Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally lodge a complaint regarding the actions of the security personnel at [Location/Events] that occurred on [Date].

On that day, I encountered [describe the incident in detail, including the names or descriptions of the security personnel involved, if known]. Their behavior was [describe the behavior-unprofessional, aggressive, etc.], which caused me significant distress.

This incident has not only caused me personal discomfort but also reflects poorly on the standards of security that your organization is supposed to uphold. I believe that it is essential for security personnel to remain professional and courteous in their interactions with the public.

I kindly request that this matter be investigated thoroughly and appropriate actions be taken to ensure that similar incidents do not occur in the future. I look forward to your prompt response to this letter.

Thank you for your attention to this matter.

Sincerely,
[Your Name]