

Complaint Regarding Inappropriate Actions by Security Staff

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Title]
[Company/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally address a matter of great concern regarding the behavior of your security staff at [location/event] on [date]. During my visit, I witnessed [briefly describe the inappropriate actions, e.g., unprofessional conduct, harassment, excessive force].

Such actions not only compromise the safety and comfort of your patrons but also reflect poorly on your establishment's reputation. I believe it is crucial for your organization to maintain a standard of professionalism, especially concerning security personnel.

I urge you to investigate this incident thoroughly and ensure that appropriate measures are taken to prevent such occurrences in the future. I appreciate your attention to this matter and look forward to your prompt response.

Sincerely,

[Your Name]