

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Department/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally lodge a complaint regarding the enforcement of parking permits in our area. Despite following the necessary procedures to obtain a valid parking permit, I have recently encountered issues that have led to unnecessary fines and a significant inconvenience.

On [specific date(s)], I was issued a parking ticket while displaying my valid permit. I understand that parking enforcement is crucial for maintaining order; however, I believe that there has been a misunderstanding or oversight in this matter. I have attached copies of my permit and the tickets for your review.

Moreover, I have observed that there are inconsistencies in how parking regulations are enforced in our neighborhood, which has created confusion among residents. I kindly request that you investigate this matter to ensure fair and consistent enforcement of parking regulations for all residents.

Thank you for your attention to this matter. I look forward to your prompt response and hope that we can resolve this issue amicably.

Sincerely,

[Your Name]