

# Formal Complaint Regarding Delayed Pest Control Response

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally address my concerns regarding the delayed response to my request for pest control services at my residence. I initially contacted your office on [date of initial contact] and was assured that a technician would be dispatched within [number of days/weeks] to address the pest issue.

As of today, [current date], it has been [number of days/weeks since initial contact] without any communication or action taken to resolve this matter. This delay is not only inconvenient but has also resulted in [briefly explain any negative impact caused by the pests].

I kindly request an immediate update on my service request and a prompt resolution to this matter. I hope to receive a response by [set a reasonable deadline] so we can schedule the necessary pest control services as soon as possible.

Thank you for your attention to this urgent matter. I look forward to your prompt response.

Sincerely,

[Your Name]