

Formal Objection to Misleading Billing Information

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally object to the misleading billing information I received on [insert date of the bill]. The bill number is [insert bill number]. Upon reviewing the details, I found several discrepancies that do not reflect the services provided and the agreed-upon rates.

Specifically, I would like to draw your attention to the following issues:

- [Describe the first issue]
- [Describe the second issue]
- [Describe any additional issues]

These inaccuracies have caused considerable confusion and concern. I request a thorough review of this matter and an appropriate correction of the billing information. Please provide me with an updated bill along with clarification regarding these discrepancies at your earliest convenience.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]