

# Formal Complaint Regarding Frequent Service Interruptions

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally express my concerns regarding the frequent interruptions to the service provided by [Company Name]. Over the past [duration], I have experienced numerous service outages that have significantly hindered my daily activities.

Specifically, on the following dates, I experienced service interruptions:

- [Date 1]
- [Date 2]
- [Date 3]

These interruptions have caused inconvenience and frustration, as I rely heavily on your services for [mention specific needs, e.g., work, communication, etc.]. I believe it is essential for your company to address this issue promptly.

I kindly request that you investigate the cause of these frequent service interruptions and provide me with an explanation. Additionally, I would appreciate your assurance that steps are being taken to prevent such occurrences in the future.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]