

Formal Complaint Regarding Inadequate Support Services

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Housing Association Name
Housing Association Address
City, State, Zip Code

Dear [Housing Association Manager's Name],

I am writing to formally express my dissatisfaction with the inadequate support services provided by [Housing Association Name]. I have been a resident at [Your Address/Property Name] since [Date of Move-in] and have encountered several issues that have not been appropriately addressed.

Specifically, I would like to bring to your attention the following concerns:

- Issue 1: [Describe the issue and how it has affected you]
- Issue 2: [Describe the issue and how it has affected you]
- Issue 3: [Describe the issue and how it has affected you]

Despite my previous communications, these matters remain unresolved, and I believe it is critical for the housing association to improve its support services to ensure the well-being of its residents.

I kindly request a prompt response to this complaint and an outline of the steps you will take to address these issues. Thank you for your attention to this matter.

Sincerely,

[Your Name]