

Formal Complaint Regarding Unresolved Maintenance Issues

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Housing Association Name
Housing Association Address
City, State, Zip Code

Dear [Housing Association Manager's Name],

I am writing to formally express my dissatisfaction regarding the unresolved maintenance issues in my residence (Apartment Number) at [Property Address]. Despite numerous requests for repairs, the problems remain unaddressed, which has significantly affected my living conditions.

The specific issues that need immediate attention include:

- [Description of Issue 1]
- [Description of Issue 2]
- [Description of Issue 3]

I reported these issues on [Date of First Report] and have followed up multiple times, but to date, no action has been taken. I kindly request a prompt response and resolution to these matters. If these issues are not resolved within [Specify a Time Frame], I will have no choice but to escalate my complaint to the relevant housing authority.

Thank you for your attention to this matter. I hope to hear from you soon.

Sincerely,
[Your Name]