

# Formal Complaint Regarding Inadequate Water Pressure

Your Name  
Your Address  
City, State, ZIP Code  
Email Address  
Phone Number  
Date

Water Company Name  
Water Company Address  
City, State, ZIP Code

Dear Customer Service Team,

I am writing to formally lodge a complaint regarding the inadequate water pressure that I have been experiencing at my residence located at [Your Address]. This issue has persisted for the past [duration] and has significantly affected my daily activities.

Despite my attempts to resolve this matter through [mention any previous communication, e.g., phone calls or emails], there has been no improvement in the situation. The water pressure is consistently below acceptable levels, making it difficult to perform essential tasks such as showering, washing dishes, and laundry.

I request that you investigate this matter promptly and provide a solution at your earliest convenience. I would appreciate a response confirming receipt of this complaint and outlining the steps that will be taken to address the inadequate water pressure.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]