

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally file a complaint regarding the ongoing sewer line issues in our area that have significantly impacted the water quality in our neighborhood. Despite several attempts to communicate these concerns previously, there has been no effective resolution.

Since [specific date or time frame], we have experienced noticeable problems, including [describe specific issues, e.g., foul odors, discolored water, sewage backups]. These conditions are not only unacceptable but also pose serious health risks to my family and the wider community.

I request urgent action to investigate and resolve these sewer line issues to restore safe and clean water quality. It is important for the health and safety of all residents that prompt attention is given to this matter.

Thank you for your attention to this urgent issue. I look forward to your prompt response.

Sincerely,

[Your Name]