

Notice of Arbitration

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Re: Notice of Arbitration

Dear [Recipient Name],

I am writing to formally notify you of our intention to initiate arbitration regarding the disagreement arising from our contract dated [Contract Date]. Despite our efforts to resolve this matter amicably, we have been unable to reach a satisfactory resolution.

The specific issues in dispute include:

- [Issue 1]
- [Issue 2]
- [Issue 3]

In accordance with the arbitration clause in our contract, we request that this matter be referred to an arbitrator. Please provide your availability for a preliminary meeting to discuss the appointment of an arbitrator.

We hope to resolve this dispute efficiently and amicably through arbitration.

Sincerely,

[Your Name]

[Your Position, if applicable]

[Your Company, if applicable]