

Report of Supervisor Misconduct

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Insert Your Name]

Subject: Report Concerning Supervisor Misconduct

Dear [Recipient's Name],

I am writing to formally report misconduct exhibited by my supervisor, [Supervisor's Name], which has raised serious concerns regarding professional conduct in the workplace.

Details of Misconduct:

[Describe the incidents of misconduct, including specific dates, locations, and any witnesses present.]

Impact of Misconduct:

[Explain how this behavior has affected you, your team, or the workplace environment.]

Requested Action:

I kindly request that this matter be investigated promptly and appropriate action taken to address this behavior.

Thank you for your attention to this serious matter. I am willing to provide further information if needed.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]