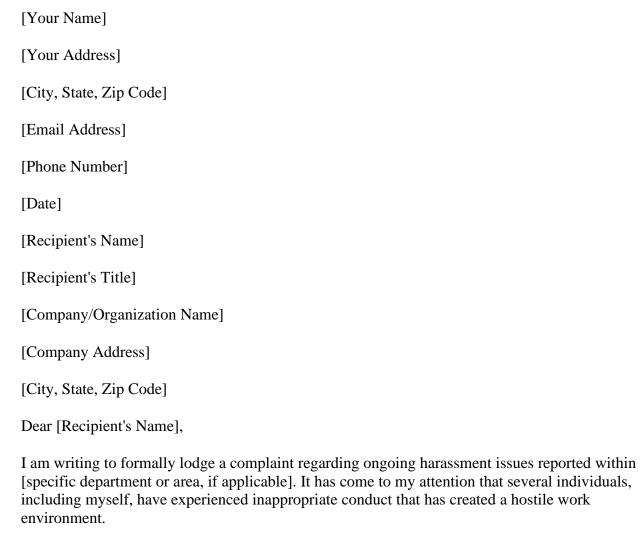
Formal Complaint Regarding Reported Harassment Issues



Despite previous informal attempts to address these concerns, the situation persists, prompting me to urge a thorough investigation into the matter. The specifics of the reported incidents include [briefly outline specific behaviors or incidents]. This conduct not only violates workplace policies but also undermines the values of our organization.

I believe it is imperative that this matter be taken seriously and that appropriate actions are taken to protect affected employees and restore a safe working environment. I kindly request that you initiate an investigation into these incidents as soon as possible.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title]