

# Formal Complaint Regarding Lost Luggage

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Airline Company Name]

[Airline Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally lodge a complaint regarding my lost luggage from my recent flight with [Airline Company Name]. My flight number was [Flight Number] on [Date of Flight], departing from [Departure City] to [Destination City].

Upon arrival at [Destination Airport], I discovered that my checked luggage did not arrive. I promptly reported the issue to your staff at the airport, and a report was filed (Tracking Number: [Tracking Number]). Despite my efforts to follow up, I have yet to receive any updates regarding the status of my luggage.

The loss of my luggage has caused significant inconvenience, including the expense of replacing essential items and personal belongings. Therefore, I request an immediate investigation into this matter and a resolution at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]